

# WHITLETTS VICTORIA FOOTBALL CLUB



## STEWARDING POLICY

## **Introduction**

Whitletts Victoria Football Club (“The Club”) is a member of the West of Scotland Football League, and a registered member of The Scottish Football Association. The Clubs’ home ground is New Voluntary Park, Glenmuir Place, Ayr KA8 9RW.

This document details The Club’s Stewarding plan for all home fixtures.

## **Provision of Stewards**

Stewarding for all home games is carried out by Club committee members and additional volunteers. The Club have published a separate Stewards Code of Practice document, which contains details of the duties of all Stewards.

## **Steward Supervision**

The supervision of the stewards at each home game will be delegated to a senior steward appointed by the Club Safety Officer for each home game.

## **Steward Numbers**

Steward numbers will vary for each game played according to the expected crowd number. The Club anticipate an average attendance at each home game of between 100 and 150. For crowds of this size the minimum number of Stewards that will be present will be as follows:

### *Static Posts:*

Entrance Gate and Disabled Parking - 1 steward present until 30 minutes after kick off.

Match Official – 1 steward to escort the Match Official(s) from the park to their changing room

### *Mobile posts:*

Pitch Entrance - 1 steward patrolling this area, increasing to 2 at half time and full time.

A minimum number of 2 stewards will be present and allocated stewarding positions for each home game.

For expected crowds greater than average stewarding numbers will be increased as follows:

Crowds up to 500 – 1 additional steward over normal level. Thereafter one additional steward for every 500 spectators

Mobile communication devices in the form of walky-talkies will only be deployed to stewards for matches with a crowd in excess of 500. For crowds in excess of 500 all stewards will get a brief before the start of the game.

## **Steward Training**

All stewards who assist from external parties will be trained by an approved trainer. These stewards will also be given copies of the Club’s contingency plans, steward code of conduct, and spectator safety policy.

Stewards who assist on an infrequent basis will be "teamed" with an experienced steward, and these stewards will be briefed by the experienced steward on the duties expected of them.

The Club do not deploy any specialist stewards for disabled spectators or children but are made aware to assist any disabled spectators if necessary to the best of their ability.

**DOCUMENT CONTROL**

**Mandatory Review Date (to be reviewed and published annually)**

**Reviewed on 16<sup>th</sup> July 2025**

**Next Review Date 15<sup>th</sup> July 2026**