

WHITLETTS VICTORIA FOOTBALL CLUB



CONSTITUTION & RULES

1. NAME

The name of the Club shall be Whitletts Victoria Football Club. (hereafter known to as “The Club”).

2. OBJECTIVES

- i. To participate in and promote the game of Association Football.
- ii. To organise, provide or assist in the provision of a safe environment in which to play Association Football and arrange social activities for its members, regardless of gender, race, creed, disability, religion, sexual orientation or ability.
- iii. To promote football and sport as a means of enhancing health, education, learning opportunities and local community involvement, with young people acquiring sporting and personal skills from which they will derive lifelong benefits, self-respect, self-esteem, self-confidence, integrity and respect for others.

3. COLOURS

- i. The official club colours shall be red and black.
- ii. All kit and equipment shall remain the property of the Club.

4. STATUS OF RULES

These rules (“The Club Rules”) form a binding agreement between each member of the Club.

5. RULES AND REGULATIONS

The Club shall be a member of the West of Scotland Football League and with that, a registered member of the Scottish Football Association. The Club may also join any other organisation as agreed by the Club Committee (“The Committee”).

By virtue of this affiliation, the Rules, Articles and Regulations of the West of Scotland Football League, the Scottish Football Association and any other competition to which the Club participates, shall be deemed to be incorporated into the Club rules.

6. CLUB MEMBERSHIP

- i. The members of the Club shall be those persons listed in the Register of Members, which shall be maintained by the Club Secretary. For avoidance of doubt, season ticket holders will automatically be members of the Club.
- ii. Membership of the Club is open to all, irrespective of age, sex, race, creed, disability or sexual orientation. Any person who wishes to be a member, must apply on the appropriate Club Membership Application form and submit it to the Club Secretary. Election to membership shall

be at the sole discretion of the Committee. Membership shall become effective upon an applicant's name being entered into the Membership Register.

- iii. In the event of a member's resignation or expulsion, their name shall be removed from the Membership Register.
- iv. A membership fee shall be determined annually at the Annual General Meeting. Any member who has failed to pay the appropriate membership fee within three months of the Annual General Meeting shall be deemed to have resigned their membership.

7. CLUB COMMITTEE

- i. The Club Committee shall consist of the following office bearers:
 - ◆ Chairman
 - ◆ Vice Chairman
 - ◆ Secretary
 - ◆ Treasurerplus up to a maximum of five additional members, elected at an Annual General Meeting (AGM).
- ii. A person shall not be eligible for election/appointment to the Committee if they are under 16 years of age or an employee of the Club.. Nor shall any Committee member receive any remuneration for undertaking their role on the Committee.
- iii. The Committee may as it sees appropriate, co-opt a member onto the Committee at any time, as per rule 7 vii, provided the maximum number of Committee members stated in rule 7 i is not exceeded.
- iv. Each Committee member shall hold office from the date of their appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting (SGM). One person may hold no more than two of the positions stated in rule 7 i at any time. The Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Committee shall be made by a simple majority of those attending the Committee meeting. The quorum for the transaction of business of the Committee shall be 50%+1 of the Committee members
- v. Decisions of the Committee at meetings shall be recorded in the minutes and retained by the Club Secretary
- vi. Any member of the Committee may call a meeting of the Committee by giving not less than seven days' notice to the Club Secretary. The Committee shall hold no less than six meetings per annum
- vii. An outgoing member of the Committee may be re-elected at the Annual General Meeting. Any vacancy that arises on the Committee between Annual General Meetings shall be filled by a member being co-opted onto the Committee provided they are proposed and seconded by two existing Committee members and approved by a simple majority of the Committee at a Committee meeting

- viii. The Committee may agree by a simple majority to create a sub-committee to oversee particular activities of the Club. Membership of any sub-committee shall be agreed by the Committee. A representative of a sub-committee may be invited to attend Committee meetings in a non-executive capacity.
- ix. Save for the organisations listed in rule 5, the Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

8. ANNUAL & SPECIAL GENERAL MEETINGS

- i. An AGM shall be held not later than the 30th September each year, and the following business shall be transacted:
 - a. Receive a report on Club activities over the past year
 - b. Receive a report as to the Club's finances in the past financial year
 - c. Elect members to the Committee
 - d. Consider any other business
- ii. Any member of the Club can put themselves forward for election to the Committee, by writing to the Club Secretary not less than 14 days prior to the AGM. Existing members of the Committee do not require to notify the Club Secretary of their intention to stand for election.
- iii. Notice of any resolution to be proposed at the AGM must be given in writing to the Club Secretary, not less than 14 days prior to the meeting.
- iv. An SGM may be called at any time by the Committee. The Club Secretary shall arrange an SGM within 21 days of the requisition, stating the purpose of the meeting, being received. The business stipulated in the requisition for the SGM may be the only business conducted at that meeting.
- v. The Club Secretary shall notify each member by email, the notice of the date of the AGM/SGM together with an agenda of any business to be discussed and any resolutions proposed, no later than 14 days prior to the meeting
- vi. The quorum for an SGM shall be one-tenth of the membership.
- vii. The Chairman, or in their absence the Vice Chairman, shall take the Chair. Each member present shall have one vote, other than a member who joined after the date of the requisition of a SGM who shall have no voting rights. Other than a resolution stipulated in rule 10 i, resolutions shall be passed by a simple majority. In the event of an equality of votes, the Chairman shall have a casting vote.
- viii. The Club Secretary, or in their absence a member of the Committee, shall record a minute of the meeting to be retained by the Club Secretary.
- ix. Voting shall be by a show of hands unless a secret ballot is requested by a minimum of three members present. Any such request must be made prior to any vote taking place.

- x. If requested, a secret ballot shall be conducted as directed by the Chairman. The result of the ballot will be declared at the meeting at which the ballot was demanded.

9. CLUB FINANCES

- i. A bank account(s) shall be opened and maintained in the name of the Club (The Club Account). Designated account signatories shall be the post holder named in rule 7 i unless otherwise agreed by the Committee. Any two of whom may sign any cheques required. Otherwise, all transactions shall be completed via online banking.
- ii. All transactions shall be undertaken by the Treasurer deposited in the Club Account or other account as authorised by the Committee. The Chairman and Secretary shall have access to view the bank accounts online.
- iii. The income and assets of the Club shall be applied only in furtherance of the objectives of the Club.
- iv. The Committee shall have the power to authorise expenses to any member of the Club for any expense incurred on undertaking duties on behalf of the Club.
- v. The Committee shall have the power to set up an overdraft facility on the Club Account. Should this be utilised, the overdraft shall be paid off as soon as financially viable. In the event of the bank calling in an overdraft facility, every Committee member shall be responsible for an equal share of the debt and contribute this amount to the Club within seven days to allow for full settlement.

10. HONORARY LIFE PRESIDENTS

- i. The position of Honorary Life President may be bestowed upon any individual who has given previous distinguished service to the Club and who's past, present and continued support, patronage and friendship are highly valued.
- ii. A member may nominate an individual by writing to the Club Secretary, outlining the distinguished service the nominee has given to the Club. This shall be considered at an appropriate Committee meeting and agreed or otherwise by a simple voting majority of those present.
- iii. No current employee, player, or member of the coaching staff may be nominated for a position of Honorary Life President and will not be eligible for such a nomination for a period of five years after their position with the Club ended.
- iv. An Honorary Life President shall act in an ambassadorial role for the Club. Those in position shall be permitted free entry to all home Club fixtures; and be permitted to attend the AGM and any SGM in a non-executive capacity.

11. DISSOLUTION

- i. A resolution to dissolve the Club shall only be proposed at an AGM or SGM and shall be carried by a majority of at least three-quarters of the membership.

- ii. The dissolution shall take effect from the date of the resolution being passed and the Committee shall be responsible for winding up then affairs of the Club.
- iii. Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the Clubs' charity, Vics in the Community, or a charity or community organisation and shall be utilised for the benefit of the game within the boundaries of the town of Ayr

Stuart Jackson

Chairman

30th October 2024

Mark Porter

Secretary